



Regional Leader, Coastal Community Matters Project Consultancy contract – Job Description

Days worked: 50 days, to be completed by late 2025; time input is reasonably flexible.

Location: Based at home; occasional travel; frequent communication by Zoom

Remuneration: £200/day, by quarterly invoice; the post holder will be responsible for their own NI and PAYE

Reporting to: Time and Tide Bell Project Leader (Juliette Heppell)

See overleaf for an outline of the **Coastal Community Matters Project**. This has been funded by a grant from the National Lottery Heritage Foundation; the project will take place under the auspices of the [Time and Tide Bell Organisation](#), a charity dedicated to the installation of bells around the UK coast, and to animating them by exploring environmental and other issues in the relevant localities.

The purpose of this role is to make connections within the local community that will bring the project to life. Hence, to give voice to the people on whom we would like to focus, and ultimately to engage with schools and others to disseminate the material. Working with the Project Leader, key tasks will include:

- Through your own and other networks develop at least 20 older contacts who can be interviewed in depth about their experiences of living and working locally.
- Editing these to a selection of shorter clips on themes that will emerge during the project (training on this, including on recording techniques, will be provided, as will recording equipment).
- Developing in-depth relationships with local schools for the dissemination of this material.
- Adapting material already prepared for Key Stages 1, 2 and 3 to local circumstances.
- Holding planned sessions in school - conversations between groups of children and selected older members of the community.

Support for all these activities and more will be available via the Project Leader, and extensive communication with opposite numbers at comparable locations around the coast. However, primary responsibility will rest with the post-holder. Meetings will be held throughout the course of the project to amplify these points, and expand on ambitions; many will be online, but some will be face to face, in one or other of the project locations, for which travel and accommodation costs will be covered. If needed, training in undertaking this type of interview will be provided, as will modest amounts of equipment.

Applications from community groups or other organisations will be considered; we would need evidence why a group would be a better fit than an individual, and a single point of contact.

Application process

Please apply by email to: info@timeandtidebell.org, by October 18 2024. You should enclose:

1. Your CV
2. Not more than 350 words on your relevant experience, why you are interested in the role, and the distance of your home from the nearest bell. Please include this as a separate document.

We will inform people selected for interview – which will initially be by Zoom or similar. We very much look forward to hearing from you.

Coastal Community Matters – Summary

The project will capture many forms of local experience, knowledge and memories of coastal life to identify changes in the environment, landscape and a sense of place. These will be translated into a range of accessible formats and activities for dissemination to schools, communities, visitors and between the partners involved. Similar projects have taken place (our staff have led some), but rarely linking memories of the sea and coastline to processes of change.

Our focus will be on a dozen existing or planned bell sites. We anticipate stories of changing fishing catches; declining fishing; changed mudflats and estuaries; coastal erosion; cod disappearing, skate and lobster booming; changed living patterns; floods; and much more. Custodians include elderly coastal citizens and seafarers, sailing clubs, harbour employees, schoolchildren and their parents and grandparents from the same locality.

The project will demonstrate the ways in which coastal communities are connected by experience, heritage, and common knowledge. Our research will take the testimony and deep-rooted understanding of local people and translate their narratives into accessible experiences resonating with visitors and residents alike. Coastal community culture, links to the sea and shoreline, changes that have and will happen, will become stories of an evolving ecology of people, place, work, recreation and environment – stories told in print, digitally and through activity programmes.

Working with the core team local people will galvanise schools, community groups, individuals, and others to play their part and become the beating heart of the project.

We will facilitate intergenerational work. Centrally prepared activities, distributed to schools and managed by class teachers will enable retired adults to share their expertise: lost skills (shoreside animal identification, how to catch local fish/collect shellfish etc) with younger people. This will lead to longer lasting relationships, many lost during Covid lockdowns. This project allows structure, space and time for these relationships to develop.

The project will wrap up with local celebrations/launches, with in-depth reflection on the learning, both local and comparative.

Addendum – Person Specification

<i>Skills, Knowledge and Experience</i>	<i>Essential</i>	<i>Desirable</i>	<i>Demonstrated By</i>
Enthusiasm for the project	Yes		Interview
Strong networking ability, ability to get on with and empathize with a wide range of people	Yes		Interview
Ability to build trust with individuals from different cultural backgrounds	Yes		Interview
Ability to put interviewees at the heart of the project – not to impose views or opinions	Yes		Interview
Self-motivation, the ability to work without day to-day direction; flexibility	Yes		Interview
Understanding of and empathy with environmental issues		Yes	Application form/ interview
Computer-literacy to the extent of being able to upload recorded files and engage in Zoom meetings, etc	Yes		Previous experience/ Application form
Excellent interpersonal skills – ability to represent and act as an advocate for the project	Yes		Interview
Understanding of safeguarding and all relevant health and safety issues		Yes	Application form/ interview
Familiarity with interviewing techniques		Yes	Interview
Familiarity with school practices and culture		Yes	Interview
Proximity to the location under study	Yes		Application form

Arweinydd Rhanbarthol, Prosiect Materion Cymunedol Arfordirol Contract ymgynghorol – Disgrifiad Swydd

Diwrnodau a weithiwyd: 50 diwrnod, i'w gwblhau erbyn diwedd 2025; mewnbwn amser yn weddol hyblyg.

Lleoliad: Wedi'i leoli gartref; teithio achlysurol; cyfathrebu aml gyda Zoom

Tâl: £200 y dydd, drwy anfoneb chwarterol; bydd deiliad y swydd yn gyfrifol am ei YG a TWE ei hun

Yn adrodd i: Arweinydd Prosiect Time and Tide Bell (Juliette Heppell)

Gweler trosodd am amlinelliad o'r Prosiect Materion Cymunedol Arfordirol. Ariannwyd hyn gan grant gan Sefydliad Treftadaeth y Loteri Genedlaethol; cynhelir y prosiect dan nawdd y Time and Tide Bell Organisation, elusen sy'n ymroddedig i osod clychau o amgylch arfordir y DU, ac i'w hanimeiddio trwy archwilio materion amgylcheddol a materion eraill yn yr ardaloedd perthnasol.

Pwrpas y rôl hon yw creu cysylltiadau o fewn y gymuned leol a fydd yn dod â'r prosiect yn fyw. Felly, i roi llais i'r bobl yr hoffem ganolbwyntio arnynt, ac yn y pen draw i ymgysylltu ag ysgolion ac eraill i ledaenu'r deunydd. Gan weithio gyda'r Arweinydd Prosiect, bydd tasgau allweddol yn cynnwys:

- Trwy eich rhwydweithiau eich hun a rhwydweithiau eraill datblygwch o leiaf 20 cyswllt hŷn y gellir eu cyfweld yn fanwl am eu profiadau o fyw a gweithio'n lleol.
- Golygu rhain i ddetholiad o glipiau byrrach ar themâu a ddaw i'r amlwg yn ystod y prosiect (darperir hyfforddiant ar hyn, gan gynnwys ar dechnegau recordio, ynghyd ag offer recordio).
- Datblygu perthynas fanwl ag ysgolion lleol ar gyfer lledaenu'r deunydd hwn.
- Addasu deunydd a baratowyd eisoes ar gyfer Cyfnodau Allweddol 1, 2 a 3 i amgylchiadau lleol.
- Cynnal sesiynau wedi'u cynllunio yn yr ysgol - sgysiau rhwng grwpiau o blant ac aelodau hŷn wedi eu dethol o'r gymuned.

Bydd cefnogaeth i'r holl weithgareddau hyn a mwy ar gael trwy'r Arweinydd Prosiect, a chyfathrebu helaeth gyda niferoedd cyferbyniol mewn lleoliadau tebyg o amgylch yr arfordir. Fodd bynnag, deiliad y swydd fydd yn bennaf gyfrifol. Cynhelir cyfarfodydd trwy gydol y prosiect i ymhelaethu ar y pwyntiau hyn, ac ehangu uchelgeisiau; bydd llawer ohonynt ar-lein, ond bydd rhai wyneb wrth wyneb, yn un neu'r llall o leoliadau'r prosiect, a thelir costau teithio a llety ar eu cyfer. Os bydd angen, darperir hyfforddiant ar gyfer cynnal y math hwn o gyfweiliad, yn ogystal â symiau cymedrol o offer.

Bydd ceisiadau gan grwpiau cymunedol neu sefydliadau eraill yn cael eu hystyried; byddai angen tystiolaeth arnom pam y byddai grŵp yn fwy addas nag unigolyn, ac un pwynt cyswllt.

Proses ymgeisio

Gwnewch gais trwy e-bost at: info@timeandtidebell.org, erbyn Hydref 18 2024. Dylech amgáu:

1. Eich CV
2. Dim mwy na 350 o eiriau ar eich profiad perthnasol, pam fod gennych ddiddordeb yn y rôl, a phellter eich cartref o'r gloch agosaf. Dylech gynnwys hwn fel dogfen ar wahân.

Byddwn yn hysbysu pobl sy'n cael eu dewis ar gyfer cyfweiliad - a fydd i ddechrau drwy defnyddio Zoom neu rywbeth tebyg. Edrychwn ymlaen yn fawr at glywed oddi wrthyfych.

Materion Cymunedol Arfordirol – Crynodeb

Bydd y prosiect yn casglu sawl math o brofiadau lleol, gwybodaeth ac atgofion o fywyd arfordirol i nodi newidiadau yn yr amgylchedd, tirwedd ac ymdeimlad o le. Bydd rhain yn cael eu trosi i amrywiaeth o fformatau a gweithgareddau hygyrch i'w lledaenu i ysgolion, cymunedau, ymwelwyr a rhwng y partneriaid dan sylw. Mae prosiectau tebyg wedi digwydd (mae ein staff wedi arwain rhai), ond yn anaml yn cysylltu atgofion o'r môr a'r arfordir â phrosesau newid.

Byddwn yn canolbwyntio ar ddwsin o safleoedd clychau presennol neu arfaethedig. 'Rydym yn rhagweld straeon am newid dalfeydd pysgota; dirywiad mewn pysgota; newid gwastadeddau llaid ac aberoedd; erydiad arfordirol; penfras yn diflannu, cath forgath a chimwch yn ffynnu; newid patrymau byw; llifogydd; a llawer mwy. Mae ceidwaid yn cynnwys dinasyddion arfordirol oedrannus a morwyr, clybiau hwylio, gweithwyr yr harbwr, plant ysgol a'u rhieni a'u neiniau a theidiau o'r un ardal.

Bydd y prosiect yn dangos y ffyrdd y mae cymunedau arfordirol yn cael eu cysylltu gan brofiad, treftadaeth, a gwybodaeth gyffredin. Bydd ein hymchwil yn cymryd tystiolaeth a dealltwriaeth ddofn o bobl leol ac yn trosi eu naratif yn brofiadau hygyrch sy'n atseinio gydag ymwelwyr a thrigolion fel ei gilydd. Bydd diwylliant cymunedol arfordirol, cysylltiadau â'r môr a'r draethlin, newidiadau sydd wedi ac a fydd yn digwydd, yn dod yn straeon am ecoleg esblygol pobl, lle, gwaith, hamdden a'r amgylchedd – straeon a adroddir mewn print, yn ddigidol a thrwy raglenni gweithgaredd.

Gan weithio gyda'r tîm craidd bydd pobl leol yn ysgogi ysgolion, grwpiau cymunedol, unigolion ac eraill i chwarae eu rhan a dod yn guriad calon i'r prosiect.

Byddwn yn hwyluso gwaith rhwng cenedlaethau. Bydd gweithgareddau a baratowyd yn ganolog, a ddosberthir i ysgolion a'u rheoli gan athrawon dosbarth, yn galluogi oedolion sydd wedi ymddeol i rannu eu harbenigedd: sgiliau coll (adnabod anifeiliaid ger y lan, sut i ddal pysgod/cybol lleoll ect, mwydod cregyn ac ati) gyda phobl iau. Bydd hyn yn arwain at berthnasoedd parhaol, llawer wedi eu colli yn ystod cyfnodau cloi Covid. Mae'r prosiect hwn yn caniatáu strwythur, gofod ac amser i'r perthnasoedd hyn ddatblygu.

Bydd y prosiect yn gorffen gyda dathliadau/lansiadau lleol, gan fyfyrion fanwl ar y dysgu, yn lleol ac yn gymharol.

Adendwm – Manyleb Personol

Sgiliau Gwybodaeth a Phrofiad	Hanfodol	Delfrydol	Dangos gan
Brwdfrydedd dros y prosiect	le		Cyfweliad
Gallu rhwydweithio cryf, y gallu i gyd-dynnu a chydymdeimlo ag ystod eang o bobl	le		Cyfweliad
Y gallu i feithrin ymddiriedaeth gydag unigolion o wahanol gefndiroedd diwylliannol	le		Cyfweliad
Y gallu i roi cyfweleion wrth galon y prosiect – nid i orfodi safbwyntiau neu farn	le		Cyfweliad
Hunan-gymhelliant, y gallu i weithio heb gyfarwyddyd o ddydd i ddydd; hyblygrwydd	le		Cyfweliad
Dealltwriaeth o faterion amgylcheddol ac empathi a nhw		le	Ffurflen gais / Cyfweliad
Llythrennedd cyfrifiadurol i'r graddau y gallwch lanlwytho ffeiliau wedi'u recordio a chymryd rhan mewn cyfarfodydd Zoom, ac ati	le		Profiad blaenorol / Ffurflen gais
Sgiliau rhyngpersonol ardderchog - y gallu i gynrychioli a gweithredu fel eiriolwr ar gyfer y prosiect	le		Cyfweliad
Dealltwriaeth o ddiogelu a'r holl faterion iechyd a diogelwch perthnasol		le	Ffurflen gais / Cyfweliad
Yn gyfarwydd â thechnegau Cyfweld		le	Cyfweliad
Yn gyfarwydd ag arferion a diwylliant yr ysgol		le	Cyfweliad
Agosrwydd at y lleoliad sy'n cael ei astudio	le		Ffurflen gais